

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
APRIL 23, 2013 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

J. Neil Campbell, President	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President	<i>(Finance Committee)</i>
Diane M. Brownfield	<i>(Education & Community & Student Relations Committees)</i>
Joseph E. Dunn, Jr.	<i>(Finance & Operations Committees)</i>
James L. Fox	<i>(Education & Community & Student Relations Committees)</i>
Paul L. Johnson	<i>(Operations Committee)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
William A. Sweigart	<i>(Finance & Education Committees)</i>
Dr. Tonya Thames Taylor	<i>(Finance & Community & Student Relations Committees)</i>

Student Representatives

Savannah Beebe, Senior Class Representative
Paul Draper, Junior Class Representative

Administration

Richard W. Como, Superintendent of Schools
Dr. Angelo Romaniello, Jr., Assistant Superintendent | Board Secretary
Dave Krakower, Director of High School & Curriculum Instruction | Special Education (6-12)
Jonette Marcus, Director of Elementary & Curriculum Instruction (K-2) | Prof. Dev., Public Relations & Title 1
Jason Palaia, Director of Elementary Education (3-5) | Special Education (K-5)
Dr. Teresa Powell, Director of Middle School & Curriculum Instruction
John Reid, Director of Pupil Services | Data Assessment
Abdallah Hawa, Director of Technology
Erika Zeigler, Director of Human Resources

Solicitor

James E. Ellison, Esquire

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the March 26, 2013 School Board meeting subject to any addition, deletions, modifications or clarifications.
(Enclosure)

Motion: _____ Second: _____ Vote:

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the April 9, 2013 School Board meeting subject to any addition, deletions, modifications or clarifications.
(Enclosure)

Motion: _____ Second: _____ Vote:

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the April 12, 2013 School Board meeting subject to any addition, deletions, modifications or clarifications.
(Enclosure)

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An Executive Session will be held on Tuesday, April 23, 2013 at 6:00 p.m. for legal and personnel reasons.

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
May 14, 2013	6:00 PM	All Committee Meetings	9/10 Center Auditorium
May 27, 2013	~	Observance of Memorial Day	All school & offices closed.
May 28, 2013	7:00 PM	School Board Meeting	9/10 Center Auditorium

BOARD PRESIDENT’S REPORT

Presentation by the East Fallowfield Elementary School Students – Mr. Wayne Wallace, Principal

SPECIAL REPORTS

STUDENT REPRESENTATIVE’S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Neil Campbell, School Board President*)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. **FINANCE COMMITTEE** (*Richard Ritter, Chair*)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending March 31, 2013.

Fund	Paid
General Fund – 10	\$ 3,008,877.45
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	0.00
Capital Projects Fund 34 / 2010 GOB	66,072.30
New Capital Reserve Fund 38	1,840.71
Food Service – 51	119,103.58
Trust Fund – 71	0.00
Student Activities Fund – 81	10,314.31
Agency Fund – 89	5,416.56
TOTAL	\$ 3,211,624.91

- B. Treasurer's Report**
RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer's Report as submitted for the month ending March 31, 2013.
- C. Budget Transfers**
RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers as submitted for the month ending March 31, 2013 in the amount of \$111,849.00.
- D. Schedule of Investments**
RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending March 31, 2013.
- E. Auditor's Report of 2011-2012 Financials**
RECOMMENDED MOTION: That the Board of School Directors accepts the local auditor's report by Barbacane Thornton, Inc. for the fiscal year ending June 30, 2012.
- F. Local Economic Revitalization Tax Assistance Law (LERTA) REVISION**
RECOMMENDED MOTION: That the Board of School Directors approves participation in the LERTA program in Caln Township subject to all of the amendments previously approved by the Board of School Directors and contained in the proposed LERTA Ordinance attached dated 4/5/13, but with the following change: **Section 7 Termination** is amended as shown in the enclosure. Additionally, the deleted language previously inserted by the Coatesville Area School District under Section 2 G. is not a requirement for the Coatesville Area School District to participate but the Board of Commissioners of Caln Township may wish to reinsert the deleted language.
- G. Human Resources**
- 1. Resignations - Regular and Extra Duty**
RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:
- a. CATSS
 - 1) Good, Bonnie, 6.5 Hour Special Education One-on-One Aide for the Rainbow Elementary School. Letter Dated: 4/5/13. Reason: Personal. Effective: 4/5/13.
 - b. FEDERATION
 - 1) Young, Linda, 3.0 Hour General Utility Worker for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 4/10/13. Reason: Personal. Effective: 4/10/13.
 - c. EXTRA DUTY
 - 1) Nelms, Mark V., Varsity Boys' Basketball Coach for the Coatesville Area Senior High School. Letter Dated: 3/26/13. Reason: Personal. Effective: 3/26/13.

- 2) Scangarella, Craig, Varsity Girls' Soccer Coach for the Coatesville Area High School. Letter Dated: 2/27/13. Reason: Personal. Effective: 2/27/13.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATSS

- 1) Herman, Neil, 6.5 Hour Special Education One-on-One Aide for the North Brandywine Middle School. Posted: 2/20/13 (Groce). Salary: \$12.50/hr. Effective: 4/26/13. SP4: Staff.
- 2) Martin-Toney, Joseph, 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School. Posted: 9/11/12 (McCain). Salary: \$9.50/hr. Effective: 4/24/13. SP4: Approved.

b. EXTRA DUTY

- 1) Burns, Jamie, 8th Grade Lacrosse Coach for the North Brandywine Middle School. Posted: 1/24/13 (Wood). Salary: \$1,722.00. Effective: 2012 – 2013 School Year. SP4: Staff.
- 2) Everett-Moschitta, Deborah, 8th Grade Lacrosse Coach for the South Brandywine Middle School. Posted: 6/19/12 (Dougherty). Salary: \$2,460.00. Effective: 2012 – 2013 School Year. SP4: Staff.
- 3) Gray, Voncille, Assistant Track Coach for the Coatesville Area Senior High School Campus. Posted: 12/12/12 (Neubauer). Salary: \$2,345.00. Effective: 2012 – 2013 School Year. SP4: Staff.
- 4) Mentzer, Michelle, Assistant Girls' Lacrosse Coach for the Coatesville Area Senior High School. Posted: 1/15/13 (Haitz). Salary: \$2,233.00. Effective: 2012 – 2013 School Year. SP4: Approved.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Brown, Christy, 2nd Grade Teacher for the Reeceville Elementary School. Letter Dated: 3/22/13. Reason: FMLA. Effective: 8/19/13 – 11/8/13.
- 2) Norton, Sheila, 1st Grade Teacher for the Friendship Elementary School. Letter Dated: 2/21/13. Reason: FMLA. Effective: 3/26/13 – 5/6/13.
- 3) Stewart, Douglas, Social Studies Teacher for the Scott Middle School. Letter Dated: 3/15/13. Reason: Extended Medical Leave of Absence. Effective: 4/2/13 – 6/11/13.

- 4) Thompson, Kathleen, Reading Specialist for the Reeceville Elementary School. Letter Dated: 4/1/13. Reason: FMLA. Effective: 4/29/13 – 6/11/13.

b. CATSS

- 1) Boggs, Tyrone, Technology Associate for the Reeceville Elementary School. Letter Dated: 4/8/13. Reason: FMLA. Effective: 4/15/13 – 5/10/13.
- 2) Frymiare, Carol, 6.5 Hour Special Education One-on-One Aide for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 3/14/13. Reason: FMLA. Effective: 2/22/13 – 3/8/13.
- 3) Jackson, Constance, 6.5 Hour Special Education Classroom Aide for the Scott Middle School. Letter Dated: 4/10/13. Reason: FMLA. Effective: 4/2/13 – 6/1/13.
- 4) McNutt, Irene, Technology Associate for the South Brandywine Middle School. Letter Dated: 4/3/13. Reason: FMLA. Effective: 5/1/13 – 6/7/13.

c. FEDERATION

- 1) Gibson, Philip, Technician Tradesman for the Coatesville Area School District. Letter Dated: 3/25/13. Reason: Medical Leave of Absence. Effective: 3/18/13 – 5/31/13.
- 2) Johnson, Darryl, Custodian for the Coatesville Area Senior High School. Letter Dated: 4/15/13. Reason: FMLA. Effective: 4/5/13 – 4/18/13.
- 3) Jones, Rita, Head Custodian for the Scott Middle School. Letter Dated: 4/15/13. Reason: Medical Leave of Absence. Effective: 4/23/13 – 7/1/13.

4. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Hines, Jerod, move from 6.5 Hour Special Education One-on-One Aide for the Scott Middle School to 6.5 Hour Special Education One-on-One Aide for the North Brandywine Middle School. (Assigned New Student). Effective: 2/21/13.

b. FEDERATION

- 1) Rawls, Irena, move from 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School to 3.0 Hour General Utility Worker for the Rainbow Elementary School. Posted: 2/6/13 (DelRossi). Salary: \$14.46/hr (\$14.66/hr after 90 day probation.) Effective: 4/8/13.

5. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. FEDERATION

- 1) Recchiuti, Beverly, move from General Utility Worker Substitute for the Coatesville Area School District to 3.0 Hour General Utility Worker for South Brandywine Middle School. Posted: 2/6/13 (Ray). Salary: \$14.46/hr. (\$14.66/hr. after 90 day probation). Effective: 4/24/13.
- 2) Teel, Quincy, move from Substitute Custodian for the Coatesville Area School District to Custodian Level "D" for the Coatesville Area Senior High School. Posted: 7/9/12 (Hamilton). Salary: \$18.48/hr. (\$18.68/hr. after 90 day probation). Effective: 4/24/13.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

None

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **District Wide Security Upgrades Project**

The District Wide Security Upgrades Project bids were opened on April 17, 2013. The project was broken into two prime contracts; General Construction and Electrical Construction. The Electrical Construction package was separated into four separate packages. Total for the project will be \$1,343,599.00. Following are the recommended motions: *(Enclosure)*

RECOMMENDED MOTION: That the Board of School Directors approves Balton Construction, Inc. as General Contractor for the District Wide Security Upgrades Project, in the amount of \$577,110.00 plus Alternate G-2 (\$10,895.00) and Alternate G-3 (\$5,419.00). Bids were as follows:

Balton Construction, Inc.	\$577,110.00
Bristol Industrial Corporation	\$630,000.00
Donald E. Reisinger, Inc.	\$637,550.00
Centre Point Contracting, Inc.	\$677,000.00
Bob Smith Contracting	No Bid
SMJ, Inc.	No Bid
TE Construction Services, LLC	No Bid
Walter Brucker & Co., Inc.	No Bid

RECOMMENDED MOTION: That the Board of School Directors approves Philips Brother Electrical, Inc. as the Electrical Contractor for Contract No. 2A for the District Wide Security Upgrades Project, in the amount of \$161,900.00. Bids were received as follows:

Philips Brothers Electrical, Inc.	\$161,900.00
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Greg A. Vietri, Inc.	\$180,500.00
Pagoda Electrical, Inc.	\$190,610.00
MJF Electrical Contracting & Maint., Inc.	\$212,500.00
Cook's Services Co., Inc.	No Bid
Gooseworks, Inc.	No Bid
PSX, Inc.	No Bid
Security & Data Technologies, Inc.	No Bid

RECOMMENDED MOTION: That the Board of School Directors approves Philips Brother Electrical, Inc. as the Electrical Contractor for Contract No. 2B for the District Wide Security Upgrades Project, in the amount of \$163,375.00. Bids were received as follows:

Philips Brothers Electrical, Inc.	\$163,375.00
Greg A. Vietri, Inc.	\$198,000.00
MJF Electrical Contracting & Maint., Inc.	\$212,000.00
Pagoda Electrical, Inc.	No Bid
Cook's Services Co., Inc.	No Bid
Gooseworks, Inc.	No Bid
PSX, Inc.	No Bid
Security & Data Technologies, Inc.	No Bid

RECOMMENDED MOTION: That the Board of School Directors approves Philips Brother Electrical, Inc. as the Electrical Contractor for Contract No. 2C for the District Wide Security Upgrades Project, in the amount of \$192,900.00. Bids were received as follows:

Philips Brothers Electrical, Inc.	\$192,900.00
Greg A. Vietri, Inc.	\$225,000.00
MJF Electrical Contracting & Maint., Inc.	\$265,880.00
Pagoda Electrical, Inc.	No Bid
Cook's Services Co., Inc.	No Bid
Gooseworks, Inc.	No Bid
PSX, Inc.	No Bid
Security & Data Technologies, Inc.	No Bid

RECOMMENDED MOTION: That the Board of School Directors approves Greg A. Vietri, Inc. as the Electrical Contractor for Contract No. 2D for the District Wide Security Upgrades Project, in the amount of \$232,000.00. Bids were received as follows:

Greg A. Vietri, Inc.	\$232,000.00
MJF Electrical Contracting & Maint., Inc.	\$350,000.00
Philips Brothers Electrical Contractor, Inc.	No Bid
Pagoda Electrical, Inc.	No Bid
Cook's Services Co., Inc.	No Bid
Gooseworks, Inc.	No Bid
PSX, Inc.	No Bid
Security & Data Technologies, Inc.	No Bid

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Dr. Tonya Thames Taylor, Chair*)
- A. **Review of Revised Policy #800 – Record Retention and Destruction – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #800, Record Retention and Destruction.
- B. **Review of Revised Policy #218 – Student Discipline – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #218, Student Discipline.
- C. **Review of Revised Policy #218.1 – Weapons and Dangerous Instruments – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #218.1, Weapons and Dangerous Instruments.
- D. **Review of Revised Policy #218.2 – Terroristic Threats/Acts – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #218.2, Terroristic Threats/Acts.
- E. **Review of Revised Policy #348 – Unlawful Harassment (Administrative Employees) – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #348, Unlawful Harassment (Administrative Employees).
- F. **Review of Revised Policy #448 – Unlawful Harassment (Professional Employees) – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #448, Unlawful Harassment (Professional Employees).
- G. **Review of Revised Policy #548 – Unlawful Harassment (Classified Employees) – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #548, Unlawful Harassment (Classified Employees).
- H. **Review of Revised Policy #204 – Attendance – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #204, Attendance.
- I. **Review of Revised Policy #221 – Student Dress and Grooming – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #221, Student Dress and Grooming.
- J. **Review of Revised Policy #124 – Summer School – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #124, Summer School.
- K. **Review of Revised Policy #122.1 – Athletic/Co-Curricular Eligibility Requirements – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #122.1, Athletic/Co-Curricular Eligibility Requirements.

L. Revisions to the Codes of Student Conduct for the 2013-2014 School Year
RECOMMENDED MOTION: That the Board of School Directors approves the revisions to the Codes of Student Conduct for the 2013-2014 school year.

M. Student Discipline Hearings
RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
13DH30	30 day expulsion
13DH31	Referred to an alternative educational setting
13DH32	Expelled for the balance of 2012-2013 school year
13DH33	15 day expulsion & Student Discipline Committee Behavioral Contract

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Copies of the minutes will be maintained in the Office of the Board Secretary.
Notice of this public meeting was advertised in the Daily Local News on January 13, 2013 and on the District Website.*